

p

Meeting Circular

Date: 4-7-2019

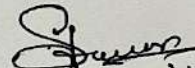
Respected Sir/Madam,

This is to inform all the IQAC Co-ordinate members of EPCET that a general meeting is scheduled on 05-7-2019 in the IQAC department at 12:30 PM. Kindly attend the meeting

The following points will be discussed in the meeting:

Agenda:

- Professional Development and Training Program
- Student Support Services
- Budget Allocation and Resource utilization


IQAC Director

Dr.Sivadasan M

DEAN

**Internal Quality Assurance
East Point Group of Institutions
Bangalore - 560 049.**



EAST POINT COLLEGE OF ENGINEERING & TECHNOLOGY

Jnanprabha Campus, Virgonagar Post, Bidarahalli, Bengaluru, Karnatka – 560049

Name of the College: EPCET		
Date: 05-07-2019	Time: 12:30 PM	Venue: IQAC Board Room
Members Present	Apologies	
1. Prof.Dinesh Kumar S 2.Prof.Barnoli Ghosh 3. Prof.Heena Kousar 4. Prof.Gayathri 5. Dr. Sachin		
Agenda of The Meeting <ul style="list-style-type: none">➤ Professional Development and Training Program➤ Student Support Services➤ Budget Allocation and Resource utilization		
Confirmation of Minutes of the Previous Meeting		
Minutes of the Meeting: Points to be discusses: <ul style="list-style-type: none">➤ Welcome and Introduction The meeting commenced with a warm welcome to all attendees, followed by a brief introduction to the agenda.➤ Review of previous Meeting Minutes The minutes of the previous IQAC meeting were reviewed, and the action items were discussed		

for follow-up.

➤ **Professional Development and Training Program**

-Faculties and Students were encourage to take up the NPTEL courses

-Planning and coordination of FDP , workshops, seminars and training session to enhance teaching learning practices, research capabilities and administrative skills

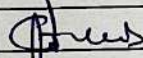

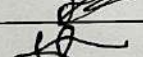
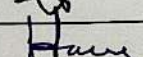
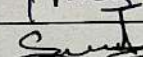


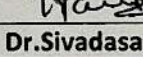
➤ **Student Support Services**

Evaluation of student support services such as counseling, mentoring, career guidance and placement assistance and identification of areas for improvement.

➤ **Budget Allocation and Resource utilization**

Allocation of budgetary resources for IQAC activities, monitoring expenditure and ensuring optimal utilization of funds for quality enhancement initiatives.

Recording of Minutes of Meeting

Attendance			
SI NO	Name	Institution/Department	Signature
1	Dr. Chandrappa	ECE	
2	Gayathri V	MAT	
3	Dinesh Kumar S	ME	
4	Dr. Hena kousar	CSE	
5	Indumathi	ISE	
6	Dr. Sachin Sharma	ECE	
7	Barnoli Ghosh	CIVIL	
8	Prof. Hanumanth Pujari	ISE	
Notes taken and preparation of minutes of the meeting by			Dr.Sivadasan M

Meeting Circular

Date: 12-9-2019

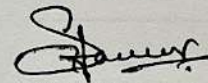
Respected Sir/Madam,

This is to inform all the IQAC Co-ordinate members of EPCET that a general meeting is scheduled on 13-09-2019 in the IQAC department at 1:30 PM. Kindly attend the meeting

The following points will be discussed in the meeting:

Agenda:

- Analysis of Student Academic Performance
- Curricular Aspects
- Teaching Learning Processes
- Governance and Leadership



IQAC Director

Dr.Sivadasan M

DEAN

**Internal Quality Assurance
East Point Group of Institutions
Bangalore - 560 049.**



EAST POINT COLLEGE OF ENGINEERING & TECHNOLOGY

Jnanprabha Campus, Virgonagar Post, Bidarahalli, Bengaluru, Karnatka – 560049

Name of the College: EPCET		
Date: 13-09-2019	Time: 11:00 AM	Venue: IQAC Board Room
Members Present	Apologies	
1. Prof.Dinesh Kumar S		
2.Prof.Barnoli Ghosh		
3. Prof.Heena Kousar		
4. Prof.Gayathri		
5. Prof. Hanumanth Pujari		
6. Dr. Sachin		
Agenda of The Meeting		
<ul style="list-style-type: none">➤ Analysis of Student Academic Performance➤ Update on Curricular Initiatives➤ Teaching Learning Processes➤ Governance and Leadership		
Confirmation of Minutes of the Previous Meeting		
Minutes of the Meeting:		
Points to be discusses:		
<ul style="list-style-type: none">➤ Analysis of Student Academic Performance- Review of university examination results (semester-wise, branch-wise)		



EAST POINT COLLEGE OF ENGINEERING & TECHNOLOGY

Jnanprabha Campus, Virgonagar Post, Bidarahalli, Bengaluru, Karnatka – 560049

- Discussion on measures to improve performance in specific subjects/courses
- Feedback from class representatives and faculty on teaching-learning processes.

➤ Updates on Curricular Initiatives

Members provide updates on ongoing initiatives such as curriculum development, faculty development programs, student support services, infrastructure development and research activities

➤ Teaching Learning Processes

- Sharing of best practices in teaching methodologies by faculty members
- Initiatives for promoting the use of ICT tools and e-learning resources
- Discussion on the organization of faculty development programs

➤ Governance and Leadership

- Discussion on the effective functioning of various committees and cells
- Initiatives for promoting institutional values and social responsibility



EAST POINT COLLEGE OF ENGINEERING & TECHNOLOGY

Jnanprabha Campus, Virgonagar Post, Bidarahalli, Bengaluru, Karnatka – 560049

Recording of Minutes of Meeting

Attendance			
SI NO	Name	Institution/Department	Signature
1	Dr. Chandrappa	ECE	
2	Gayathri V	MAT	
3	Dinesh Kumar S	ME	
4	Dr. Hena kousar	CSE	
5	Indumathi	ISE	
6	Dr. Sachin Sharma	ECE	
7	Barnoli Ghosh	CIVIL	
8	Prof. Hanumanth Pujari	ISE	
Notes taken and preparation of minutes of the meeting by			Dr.Sivadasan M

Meeting Circular

Date: 30-3-2020

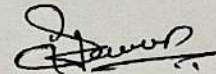
Respected Sir/Madam,

This is to inform all the IQAC Co-ordinate members of EPCET that an online mode of general meeting is scheduled on 31-03-2019 at 11:00 AM. Kindly attend the meeting with the link shared.

The following points will be discussed in the meeting:

Agenda:

- Discussion on online conduction of classes
- Access of Quiklrn online portal
- Online Teaching Learning Processes



IQAC Director

Dr.Sivadasan M

DEAN

**Internal Quality Assurance
East Point Group of Institutions
Bangalore - 560 049.**

Name of the College: EPCET		
Date: 31-3-2019	Time: 11:00 AM	Venue: Online mode
Members Present	Apologies	
1. Prof.Dinesh Kumar S 2.Prof.Barnoli Ghosh 3. Prof.Heena Kousar 4. Prof.Gayathri 5. Prof. Hanumanth Pujari 6. Dr. Sachin		
Agenda of The Meeting		
<ul style="list-style-type: none"> ➤ Discussion on online conduction of classes ➤ Access of Quiklrn online portal ➤ Online Teaching Learning Processes 		
Confirmation of Minutes of the Previous Meeting		
Minutes of the Meeting:		
<u>Points to be discuss:</u>		
<ul style="list-style-type: none"> ➤ Discussion on online conduction of classes <ul style="list-style-type: none"> - Faculties were asked to take up the classes using online mode instead of offline. ➤ Access of Quiklrn online portal <ul style="list-style-type: none"> -Faculties were trained online how to use Quiklrn portal for taking attendance, uploading of 		

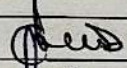


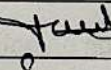
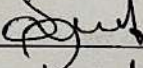
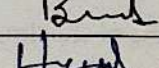
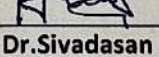

contents, session plan and other important study materials.

-For lab related subjects virtual link to be provided by the faculties for the students

➤ **Online Teaching Learning Processes**

- Sharing of best practices in teaching methodologies by faculty members in online mode
- Initiatives for promoting the use of different tools for taking online classes smoothly without any interruption
- Discussion on the conduction of online quizzes at the end of the session

Recording of Minutes of Meeting

Attendance			
SI NO	Name	Institution/Department	Signature
1	Dr. Chandrappa	ECE	
2	Gayathri V	MAT	
3	Dinesh Kumar S	ME	
4	Dr. Hena kousar	CSE	
5	Indumathi	ISE	
6	Dr. Sachin Sharma	ECE	
7	Barnoli Ghosh	CIVIL	
8	Prof. Hanumanth Pujari	ISE	
Notes taken and preparation of minutes of the meeting by			Dr.Sivadasan